

Revised due date, September 30, 2016

SMALL WORKS ART SHOW & SALE and APPRAISAL FAIR

October 22 ~ 23, 2016

ARTIST INFORMATION

CHAIR: Jeanette Page

LOCATION: **The San Dimas Civic Center Plaza & Community Building**
245 E. Bonita Avenue
San Dimas, CA 91773

CONTACT: San Dimas Festival of Arts, Judi Smith, Executive Secretary
P.O. Box 146, San Dimas, CA 91773
Phone/Fax 909/599-5374 or Email: thefestival@sandimasarts.org

TIMES: Saturday, October 22: Open 9:00 a.m. to 5:00 p.m.
Sunday, October 23: Open 10:00 a.m. to 4:00 p.m.

PROVISIONS: The Festival is pleased to be able to provide the following: 1) *advertising* in various forms and locations; 2) *Pro Panels for display of art. Pedestals will be provided to sculptors only.* 3) *set up* by Festival volunteers ahead of your arrival; 4) assigned *receipt book* and *cashier* to receive all purchases and collect sales tax; 5) *accounting services* after show, and writing and mailing of commission checks; 6) *paying sales tax* to Board of Equalization; and 7) thanks to the City of San Dimas, *use of the Civic Center Plaza*, and the beautiful air-conditioned *Community Building* for the Gallery, Saturday and Sunday. A .pdf file and postcards will be offered for distribution to your clients, buyers, etc.

NO PHOTOGRAPHY IN GALLERY-Due to the internet and at the request of the artists, **photography is PROHIBITED**. The only exception will be for the Festival's photographer and the media.

**ARTWORK
IN GALLERY:**

Original representational artwork only (no abstract art), maximum size 15 x 18 inches. These measurements include the frame. Phrased another way, the circumference may not exceed 66 inches. Image inside the frame may vary. If wrapped canvas, artwork size will be a maximum of 15 x 18 inches. If not wrapped canvas, pieces must be professionally framed and ready to hang. No saw-tooth hangers. *No prints or giclees.* Panels and lighting are provided by the Festival. Art work to be installed by Festival.

Sculptures maximum size will be 14 x 14 inches at base x 18 inches height. Sculptors will be provided 3 pedestals for 3 pieces. If properly displayed, 2 smaller pieces can be placed on one pedestal, allowing more than 3 pieces (*top of pedestal measures 16" square*).

COMMISSION: 75% of Sales to Artists, 25% to San Dimas Festival of Arts.

ARTISTS: Artists are encouraged to be present throughout the weekend, but not required. The Festival will also provide volunteers to assist patrons with sales.

AWARDS: Gold, silver, bronze and Best of Show metals will be awarded.

SALES: Receipts for sales will be provided. The Festival will be responsible for collecting and paying all sales tax. You will receive a check for the total of 75% within approximately two weeks after the show.

PRINT BOOTH: A limited amount of space will be available to artists for sale of prints, giclees, or reproductions of sculptures. Artists are to provide the bin for their artwork. Prints are to be unframed and clearly labeled with pricing and artist's name. A commission of 25% to the Festival applies. There is no charge for placing prints or reproduction pieces in the print booth.

JURY FEE: The fee is \$40 for up to three pieces of art, and \$10 per piece (over the initial three pieces). ***There is no limit to the number of pieces you can enter.*** The Entry is comprised of the Jury Fee, Entry Form and jpeg images of artwork to be juried. Jpeg images to be 800 pixels at widest, 72 dip RGB. Entry accepted no later than ***September 30th.*** ***Notifications of any piece(s) juried out*** will be sent in the two weeks following close of entry. Images submitted must be exhibited for sale in the show.

To email Entry:

1. Call Festival office 909-599-5374 with credit card information for your JURY FEE.
2. Complete Entry Form (obtained on Festival website)
3. Email the completed Entry form along with jpeg images of submissions to thefestival@sandimasarts.org.

To mail an Entry:

1. Print out the Entry Form from the Festival website: www.sandimasarts.org
2. Complete the Entry Form and mail along with your check for the JURY FEE and a CD or flash drive with jpeg images to: San Dimas Festival of Arts, PO Box 146, San Dimas, CA 91773

**SET UP of ART
IN GALLERY:**

Delivery of art from **11:00 a.m. to 4:00 p.m. on Friday**, October 21. The Festival will provide **Pro Panels**. Each panel is 7' x 38.5". Pedestals will be provided for sculptures. Art work to be installed by Festival.

PUBLICITY: Jpeg images submitted will be used for publicity. Jpeg images to be 800 pixels at widest, 72 dip RGB. The Festival makes every effort to promote the show in various forms of the media, so please help us to help you by sending your images in as quickly as possible. Please be sure to notify your buyers and followers as well. You will also receive a .pdf e-flyer and postcards to forward to your email and/or buyers address list.

ACCOMMODATIONS: The *Best Western in San Dimas* (formally Comfort Suites), located at 501 W. Bonita Ave., (909) 592-0500 normally schedules a block of rooms to accommodate artists and patrons. There are four other locations in San Dimas: *Extended Stay America* at 601 W. Bonita Ave., (909) 394-1022; *Red Roof Inn* at 204 W. Village Court, (909) 599-2362; *Motel Six* at 502 W. Arrow Hwy, (909) 592-5631; and the newest, *Holiday Inn Express*, 485 W. Arrow Hwy, San Dimas, (866) 538-0187.

CLOSE OF SHOW: Artists are to take any unsold work at the close of the show on Sunday. However, the Festival will hold artwork for shipment. This will require the artist to package and prepare their art for shipping (including paperwork) prior to leaving, and arrange for pick up by their shipping service of choice. The Festival assumes no responsibility.

INFORMATION: This information may be subject to change as the committee continues to meet regularly and discusses certain aspects of the show. The goal of the Festival is to provide a beautiful venue for the art show and a pleasant weekend for the artists and guests. We will inform you of any changes via email, so please let us know of any change in your email address from what you provide on your Entry Form. Thank you.

This Show & Sale will include an Appraisal Fair.